

# BEFORE THE DISCIPLINARY BOARD OF THE WASHINGTON STATE BAR ASSOCIATION

Notice of Reprimand

Lawyer Thao Hoang Nguyen, WSBA No. 41882, has been ordered Reprimanded by the following attached documents: Order on Stipulation to reprimand and Stipulation to Reprimand.

WASHINGTON STATE BAR ASSOCIATION

Kevin Bank

Counsel to the Disciplinary Board

CERTIFICATE OF SERVICE

I certify that I caused a copy of the NOTW OF TRANSMITTED TO be delivered to the Office of Disciplinary Counsel and to be mailed

to MYK WUTHEN Respondent/Respondent's Counsel at COUNTY ST-VANDWOV, WA 94-WOL, by Certified/tirst class mail, postage prepaid on the 10th day of 1040 WV

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Notice of Reprimand Page 1 of 1

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7	BEFORE THE DISCIPLINARY BOARD		
8	OF THE		
9	WASHINGTON STAT	TE BAR ASSOCIATION	
10	In re	Proceeding No. 15#00017	
1	THAO HOANG NGUYEN,	ORDER ON STIPULATION TO	
11		REPRIMAND	
12	Lawyer (Bar No. 41882).		
13			
14	On review of the April 7, 2016 Stipulation to Reprimand and the documents on file in		
15	this matter, IT IS ORDERED that the April 7, 2016 Stipulation to Reprimand is approved.		
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	Dated this 16 day of April.	2016.	
17		$\mathcal{A}_{1}$	
18			
19	Noah Christian Davis, *3013 (		
20		Hearing Officer	
21	CERTIFICATE OF SERVICE		
	to be delivered to the Office of Disciplinary Council and a series		
22	to be delivered to the Office of Disciplinary Counsel and to be mailed to MILE MULATION Respondent Respondent's Counsel at Oliver Land Counsel		
23	postage prepaid on the 101 day of 1711 day of 1711		

Selto the Disciplinary Board

APR 2 0 2016

DISCIPLIARY

## BEFORE THE DISCIPLINARY BOARD OF THE WASHINGTON STATE BAR ASSOCIATION

In re

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## THAO HOANG NGUYEN.

Lawyer (Bar No. 41882).

Proceeding No. 15#00017

ODC File No(s). 12-00896

STIPULATION TO REPRIMAND

Under Rule 9.1 of the Rules for Enforcement of Lawyer Conduct (ELC), and following a settlement conference conducted under ELC 10.12(h), the following Stipulation to Reprimand is entered into by the Office of Disciplinary Counsel (ODC) of the Washington State Bar Association (Association) through disciplinary counsel Marsha Matsumoto, Respondent's counsel Mark W. Muenster, and Respondent Thao Nguyen.

Respondent understands that he is entitled under the ELC to a hearing, to present exhibits and witnesses on his behalf, and to have a hearing officer determine the facts, misconduct, and sanction in this case. Respondent further understands that he is entitled under the ELC to appeal the outcome of a hearing to the Disciplinary Board, and, in certain cases, the Supreme Court. Respondent further understands that a hearing and appeal could result in an outcome more favorable or less favorable to him. Respondent chooses to resolve this

Stipulation to Discipline Page 1

OFFICE OF DISCIPLINARY COUNSEL OF THE WASHINGTON STATE BAR ASSOCIATION 1325 4th Avenue, Suite 600 Scattle, WA 98101-2539 (206) 727-8207

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insufficient funds caused a trust account overdraft in the amount of \$7,639.89. Check 1044 was dishonored by the bank.

6. On April 23, 2012, Respondent deposited a \$13,200 settlement check for client CT to his trust account. Respondent disbursed some or all of the funds deposited for CT before the deposit cleared the banking process. On April 26, 2012, the \$13,200 check was returned due to improper endorsement, causing a trust account overdraft in the amount of \$7,998.89.

### Trust Account Records

- 7. During the period February 15, 2011 through October 31, 2012, Respondent did not maintain a contemporaneous check register for his trust account, did not maintain contemporaneous client ledgers for his trust account, did not reconcile a check register to the bank statements (bank reconciliation) for his trust account, and did not reconcile a check register to a combined total of client ledgers (client ledger reconciliation) for his trust account.
- 8. On June 12, 2012, ODC referred Respondent to the Association publication, "Managing Client Trust Accounts: Rules, Regulations, and Common Sense," and to continuing legal education courses on trust accounting. On September 28, 2012, ODC recommended that Respondent reconstruct his trust account records.
- On November 12, 2012, Respondent submitted reconstructed records to ODC, but the reconstructed records did not comply with the requirements of RPC 1.15B.
- 10. During the period November 1, 2012 through March 31, 2014, Respondent did not maintain a contemporaneous check register for his trust account, did not maintain contemporaneous client ledgers for his trust account, did not prepare bank reconciliations, and did not prepare client ledger reconciliations.

Supulation to Discipline Page 4

account for client ML.

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professional, and causes little or no actual or potential injury to a client, the public, or the legal system.

### 4.1 Failure to Preserve the Client's Property

Absent aggravating or mitigating circumstances, upon application of the factors set out in 3.0, the following sanctions are generally appropriate in cases involving the failure to preserve client property:

- 4.11 Disbarment is generally appropriate when a lawyer knowingly converts client property and causes injury or potential injury to a client.
- 4.12 Suspension is generally appropriate when a lawyer knows or should know that he is dealing improperly with client property and causes injury or potential injury to a client.
- 4.13 Reprimand is generally appropriate when a lawyer is negligent in dealing with client property and causes injury or potential injury to a client.
- 4.14 Admonition is generally appropriate when a lawyer is negligent in dealing with client property and causes little or no actual or potential injury to a client.
- 57. Respondent knew that he was failing to adequately supervise his non-lawyer assistants. He signed blank trust account checks, gave his assistants access to conduct transactions online, and delegated all trust account recordkeeping responsibilities to his assistants without adequate training, review, or supervision. Respondent's conduct caused actual and potential injury. He abdicated his responsibility to safeguard client property, which allowed client funds to be misappropriated, client and third party payments to be delayed, and recordkeeping to be so deficient it was impossible to track client funds.
- 58. Respondent should have known that he was failing to maintain trust account records and failing to reconcile his trust account. As to the other trust account violations, Respondent's conduct was, at least, negligent. Respondent's conduct caused actual and potential harm in that client funds were not safeguarded in a trust account, clients and third parties did not promptly receive funds they were entitled to receive, clients did not receive complete or accurate accountings, and Respondent was unable to accurately account for the funds entrusted to him.
  - 59. The presumptive sanction is suspension under ABA Standard 7.2 and ABA

i) Months 1 - 3. By no later than the 30th day of the fourth month after the commencement of probation. Respondent shall provide the trust account records from the date of his reinstatement to the end of the third full months commencement of probation.

- MWM
- ii) Months 4 6. By no later than the 30<sup>th</sup> day of the seventh month after the commencement of probation, Respondent shall provide the trust account records from the end of the previously provided quarter through the end of month six.
- iii) Months 7 9. By no later than the 30<sup>th</sup> day of the tenth month after the commencement of probation, Respondent shall provide the trust account records from the end of the previously provided quarter through the end of month nine.
- (v) Months 10 12. By no later than the 30<sup>th</sup> day of the thirteenth month after the commencement of probation, Respondent shall provide the trust account records from the end of the previously provided quarter through the end of month twelve.
- v) Months 13-15. By no later than the 30<sup>th</sup> day of the sixteenth month after the commencement of probation, Respondent shall provide the trust account records from the end of the previously provided quarter through the end of month fifteen.
- vi) Months 16 18. By no later than the 30th day of the nineteenth month after the commencement of probation, Respondent shall provide the trust account records from the end of the previously provided quarter through the end of month eighteen.
- vii) Months 19-21. By no later than the  $30^{th}$  day of the twenty-second month after the commencement of probation, Respondent shall provide the trust account records from the end of the previously provided quarter through the end of month twenty-one.

The trust account records Respondent provides to ODC for each quarterly review of his trust account will include: (a) a complete checkbook register for his trust account covering the period being reviewed, (b) complete individual client ledger records for any client with funds in Respondent's trust account during all or part of the period being reviewed, as well as for Respondent's own funds in the account (if any), (c) copies of all trust-account bank statements, deposit slips, and cancelled checks covering the period being reviewed. (d) copies of all trust account client ledger reconciliations for the period being reviewed, and (c) copies of reconciliations of Respondent's trust account check register covering the period being reviewed. The ODC's Audit Manager or designee will review Respondent's trust account records for each period.

2	d)-	On the same quarterly time schedule set forth in the preceding paragraph, Respondent will provide ODC's Audit Manager or designee with copies of any and all fee agreements entered into within the time period at issue.	
3	e)	The ODC's Audit Manager or designee may request additional financial or client records if needed to verify Respondent's compliance with RPC 1.15A and/or 1.15B.	
4		Within twenty days of a request from ODC's Audit Manager or designee for additional records needed to verify Respondent's compliance with RPC 1.15A	
5.		and/or RPC 1.15B, Respondent will provide ODC's Audit Manager or designee the additional records requested.	
6	f)	Respondent will reimburse the Association for time spent by ODC's Audit Manager	
7	***************************************	or designee in reviewing and reporting on Respondent's records to determine his compliance with RPC 1.15A and RPC 1.15B, at the rate of \$85 per hour.	
8		Respondent will make payment within thirty days of each written invoice setting forth the auditor's time and payment due.	
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1.0	VII. RESTITUTION		
.11	66. As a condition precedent to disciplinary counsel's signature on this Stipulation,		
1.2	Respondent shall provide proof, within ten (10) calendar days of signing this Stipulation, that he		
13	has deposited \$3,525.42 of his own funds to his trust account to restore appropriate balances and		
14	that he has disbursed the funds to the individuals listed in Confidential Attachment A to this		
15	Stipulation, in the amounts set forth therein.		
16	VIII. COSTS AND EXPENSES		
1.7	67. In light of Respondent's willingness to resolve this matter by stipulation, Respondent		
1.8	shall pay attorney fees and administrative costs of \$4,127.13 in accordance with ELC 13.9(i).		
19	The Association will seek a money judgment under EEC 13.9(1) if these costs are not paid		
20	within 30 days of approval of this stipulation.		
21	IX. VOLUNTARY AGREEMENT		
22	68. Respondent states that prior to entering into this Stipulation he has consulted		
23	independent legal counsel regarding this Stipulation, that Respondent is entering into this		
24	Stipulation voluntarily, and that no promises or threats have been made by ODC, the Stipulation to Discipline Page 14  OFFICE OF DISCIPLINARY COUNSEL OF THE WASHINGTON STATE BAR ASSOCIATION 1325 4th Avenue, Suite 600 Seattle, WA 98101-2539 (206) 727-8207		

Association, nor by any representative thereof, to induce the Respondent to enter into this Stipulation except as provided herein.

69. Once fully executed, this Stipulation is a contract governed by the legal principles applicable to contracts, and may not be unilaterally revoked or modified by either party.

### X. LIMITATIONS

70. This Stipulation is a compromise agreement intended to resolve this matter in accordance with the purposes of lawyer discipline while avoiding further proceedings and the expenditure of additional resources by the Respondent and ODC. Both Respondent and ODC acknowledge that the result after further proceedings in this matter might differ from the result agreed to herein.

71. This Stipulation is not binding upon ODC or the respondent as a statement of all existing facts relating to the professional conduct of the respondent lawyer, and any additional existing facts may be proven in any subsequent disciplinary proceedings.

72. This Stipulation results from the consideration of various factors by both parties, including the benefits to both by promptly resolving this matter without the time and expense of hearings, Disciplinary Board appeals, and Supreme Court appeals or petitions for review. As such, approval of this Stipulation will not constitute precedent in determining the appropriate sanction to be imposed in other cases; but, if approved, this Stipulation will be admissible in subsequent proceedings against Respondent to the same extent as any other approved Stipulation.

73. Under ELC 3.1(b), all documents that form the record before the Hearing Officer for his or her review become public information on approval of the Stipulation by the Hearing Officer, unless disclosure is restricted by order or rule of law.

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