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DISCIPLINARY  
BOARD

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BEFORE THE  
DISCIPLINARY BOARD  
OF THE  
WASHINGTON STATE BAR ASSOCIATION

In re

**RACHEL ELAINE KURTZ,**  
Lawyer (Bar No. 35119).

*preceding No. 17#00017*

ODC File No. 16-00764

ADMONITION

Pursuant to Rule 13.5 of the Rules for Enforcement of Lawyer Conduct (ELC), the following Admonition was issued by Review Committee IV of the Disciplinary Board.

**I. ADMISSION TO PRACTICE**

At all times material to the complaint, you were licensed to practice in the state of Washington.

**II. FACTS**

1. From 2014-2016, while residing in Oregon, you provided legal services to True North LLC, a company based in Oregon.
2. The services you provided to True North included assisting with the formation of the company, drafting incorporation documents and providing legal advice.
3. In 2016, you also reviewed a purchase and sale agreement and provided legal advice to another client in Oregon.

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1 4. At the time you provided the legal services in Oregon, you were not licensed to  
2 practice law in Oregon.

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4 **III. MISCONDUCT**

5 By practicing law in a jurisdiction in which you were not licensed, you violated Rule  
6 5.5(a) of the Rules of Professional Conduct.

7 **IV. ADMONITION**

8 YOU ARE HEREBY ADMONISHED FOR THIS MISCONDUCT. This admonition is  
9 not a disciplinary sanction, but is a disciplinary action, and shall be admissible in evidence in  
10 subsequent discipline or disability proceedings involving you.

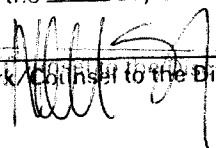
11 You may protest the issuance of this admonition by filing a written notice of protest with  
12 the Association- Attention: Clerk/Counsel to the Disciplinary Board, within 30 days of the  
13 service of this Admonition upon you. Upon receipt of a timely protest, this Admonition shall be  
14 rescinded, and the grievance shall be deemed ordered to hearing.

15 Dated this 14<sup>th</sup> day of February 2017.

16   
17 Michael Myers, Chairperson  
18 Review Committee IV

19 **CERTIFICATE OF SERVICE**

20 I certify that I caused a copy of the Admonition  
21 to be delivered to the Office of Disciplinary Counsel and to be mailed  
22 to Rachel Kurte Respondent/Respondent's Counsel  
23 at 4110 1st St. Steilacoom, WA 98580 by Certified/first class mail,  
24 postage prepaid on the 15<sup>th</sup> day of Feb, 2017

  
Clerk/Counsel to the Disciplinary Board